

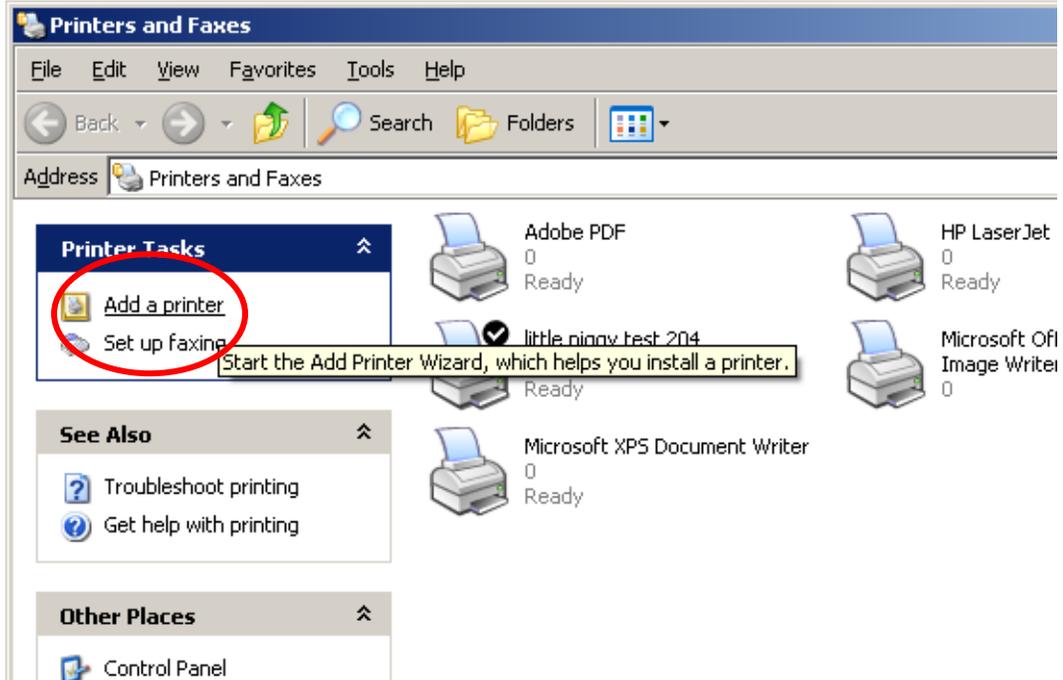
How To: Add a Network Printer

Windows XP

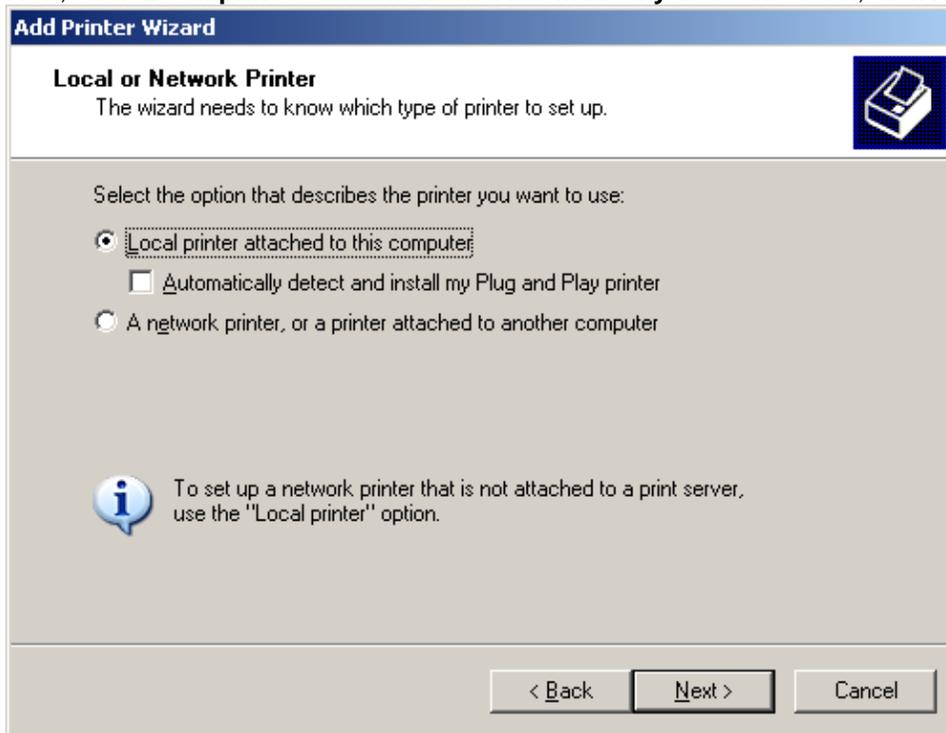
1. Click **Start**, then **Printer and Faxes**. Note: If **Printer and Faxes** does not appear in the Start menu, click **Control Panel**.



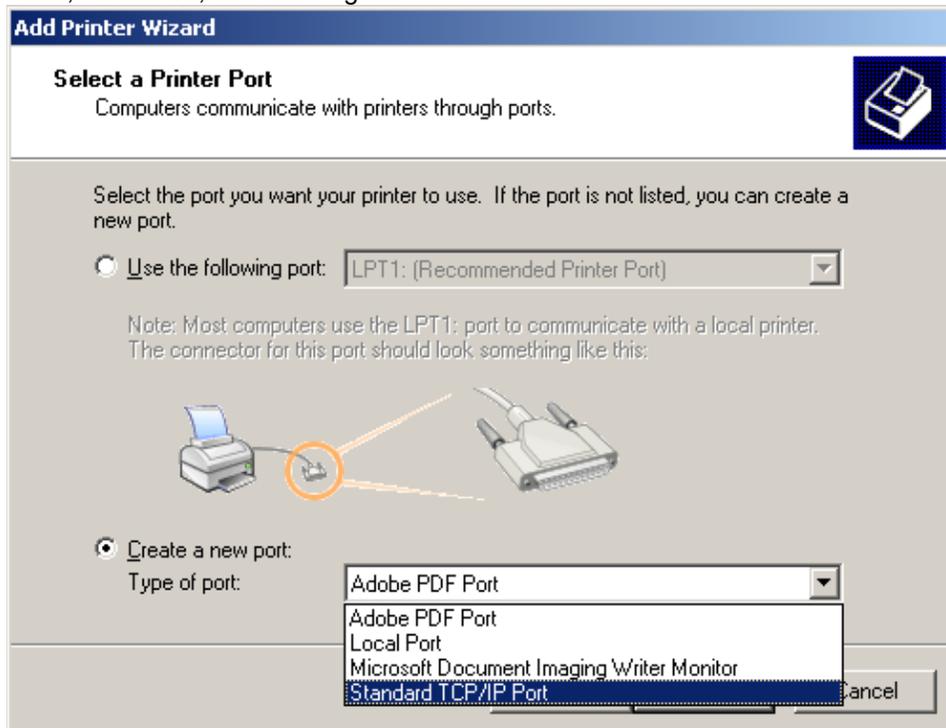
2. Click **Add Printer**.



3. On the Welcome to Add Printer Wizard, click **Next**.
Now, click "**Local printer**" and **uncheck** "**Automatically detect...**" Then, click **Next**



4. Click "**Create a new port**" and select "**Standard TCP/IP Port**" from the drop-down menu.
Then, click **Next**; and **Next** again.



5. Enter your printer's **IP Address** (172.16.xx.xx) in the the Printer Name or IP Address text box. Port Name does not need to be changed. Click **Next**. Then, click **Finish**.

Add Standard TCP/IP Printer Port Wizard

Add Port
For which device do you want to add a port?

Enter the Printer Name or IP address, and a port name for the desired device.

Printer Name or IP Address: 192.168.107.201

Port Name: IP_192.168.107.201

< Back Next > Cancel

6. (A) Select your printer **Manufacturer** and **Model**. Click **Next** and go to Step 8.
(B) If your printer is not listed, the drivers must be downloaded from the Manufacturer website. After downloading and extracting the drivers, click **Have Disk**.

Add Printer Wizard

Install Printer Software
The manufacturer and model determine which printer software to use.

Select the manufacturer and model of your printer. If your printer came with an installation disk, click Have Disk. If your printer is not listed, consult your printer documentation for compatible printer software.

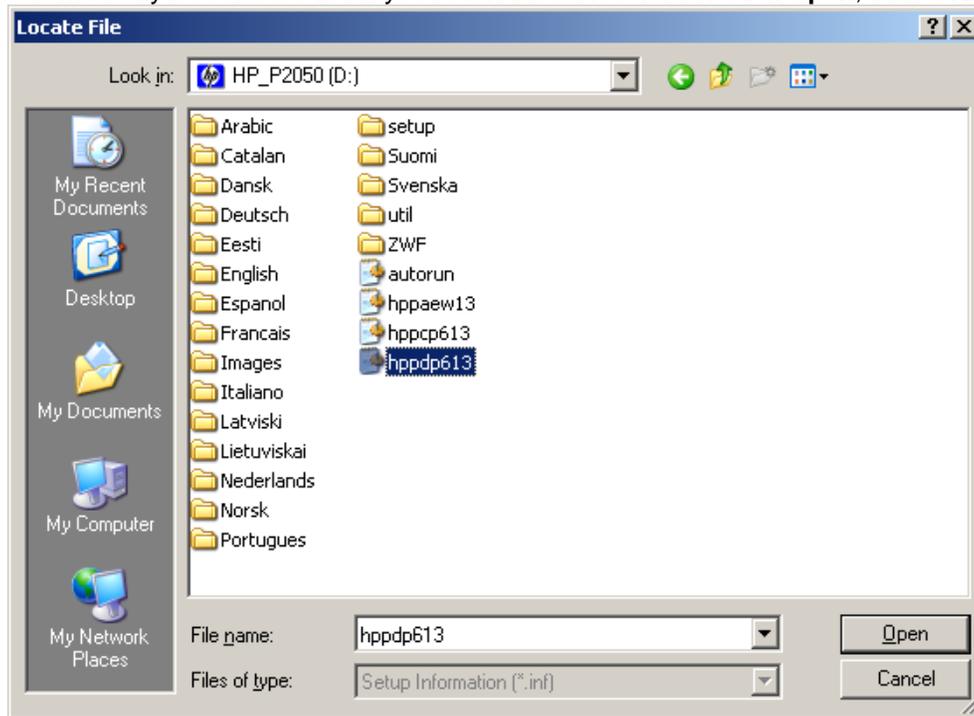
Manufacturer	Printers
Fujitsu	HP QuietJet Plus
GCC	HP QuietJet
Generic	HP ThinkJet (2225 C-D)
Gestetner	HP LaserJet 4250 PS
HP	HP LaserJet 4250 PS
IBM	

This driver is digitally signed.
[Tell me why driver signing is important](#)

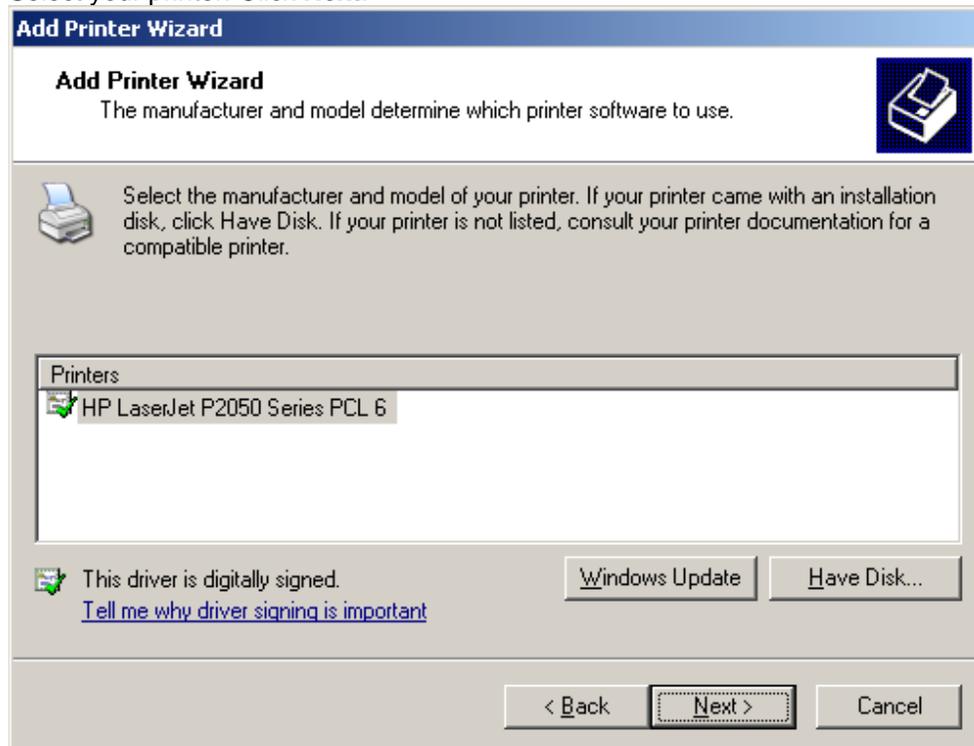
Windows Update Have Disk...

< Back Next > Cancel

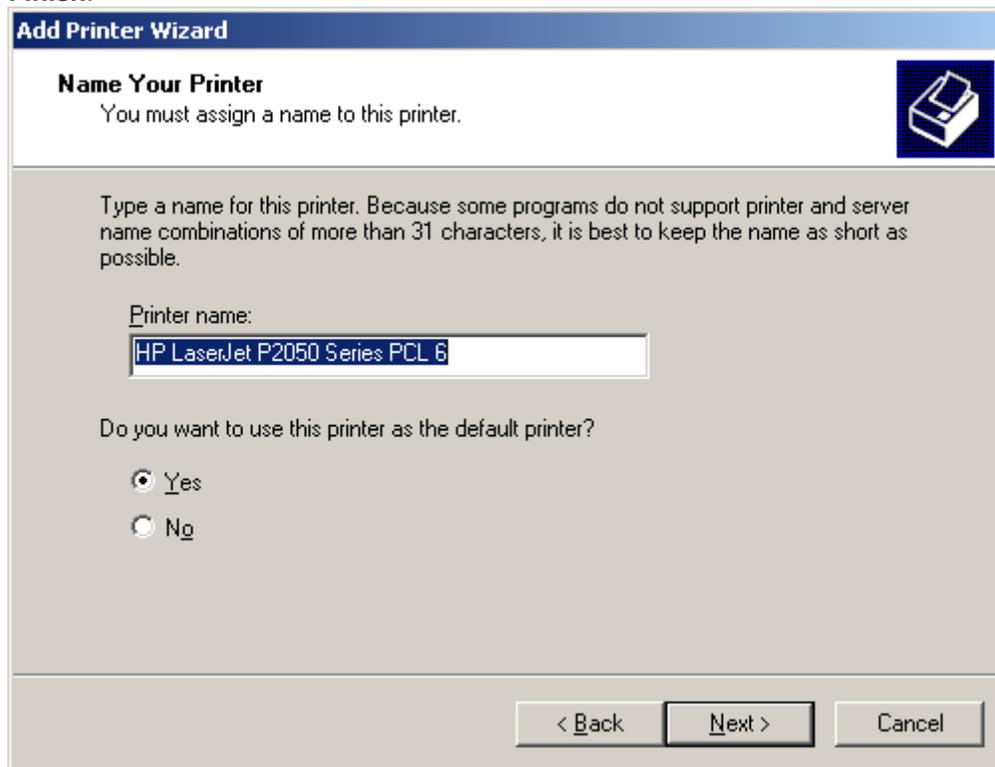
7. Click **Browse** and go to the drivers which were downloaded in Step 6. The .inf file should automatically be selected when you reach the correct folder. Click **Open**, then **OK**.



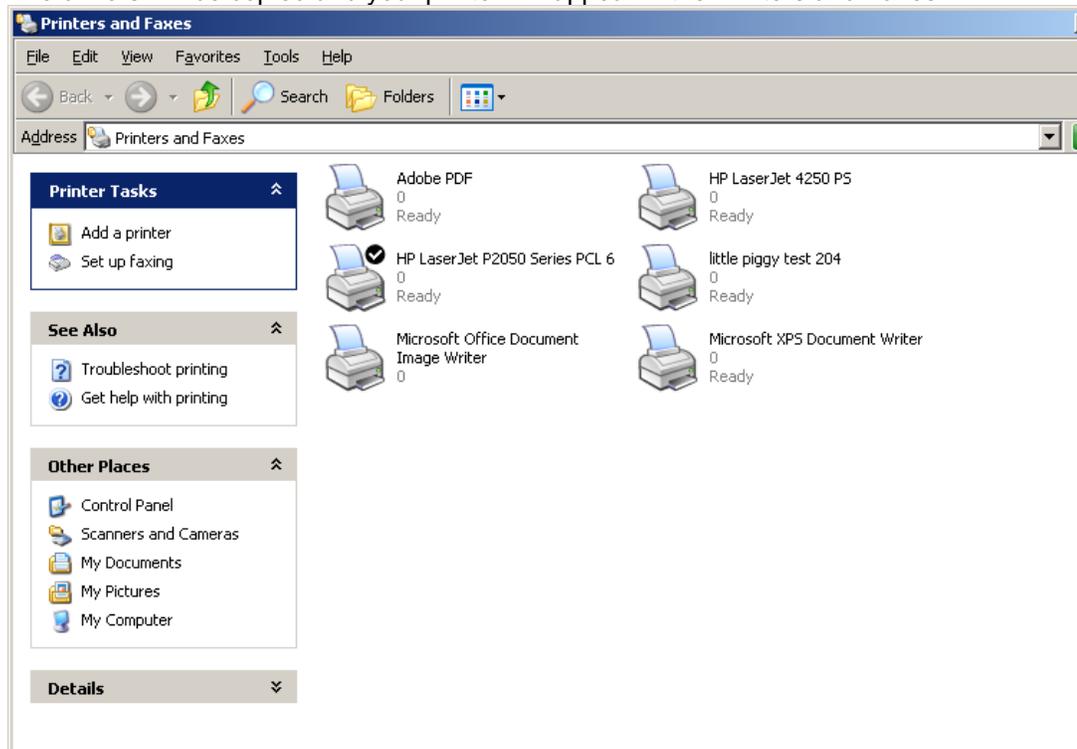
8. Select your printer. Click **Next**.



9. Enter printer name and/or select as default printer if you wish. Click **Next**, **Next**, and **Finish**.

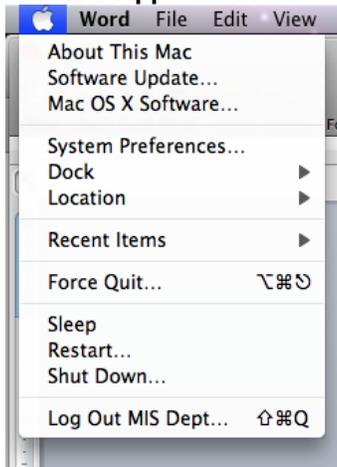


10. The drivers will be copied and your printer will appear in the Printers and Faxes.



Mac OS X

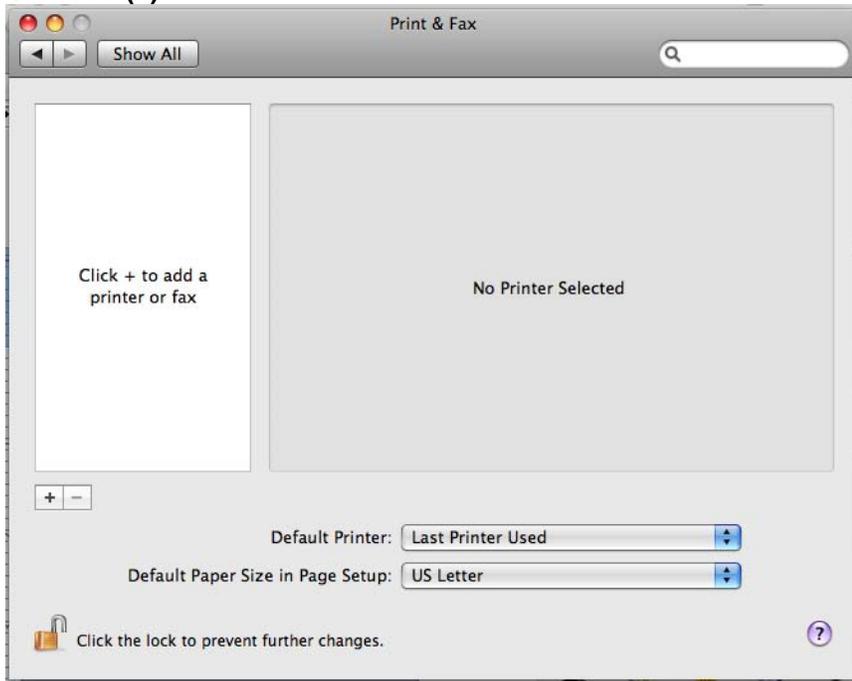
1. Click the **Apple icon**. Then click **System Preferences**.



2. Click **Print & Fax** under the Hardware heading.



3. Click **add (+)**.



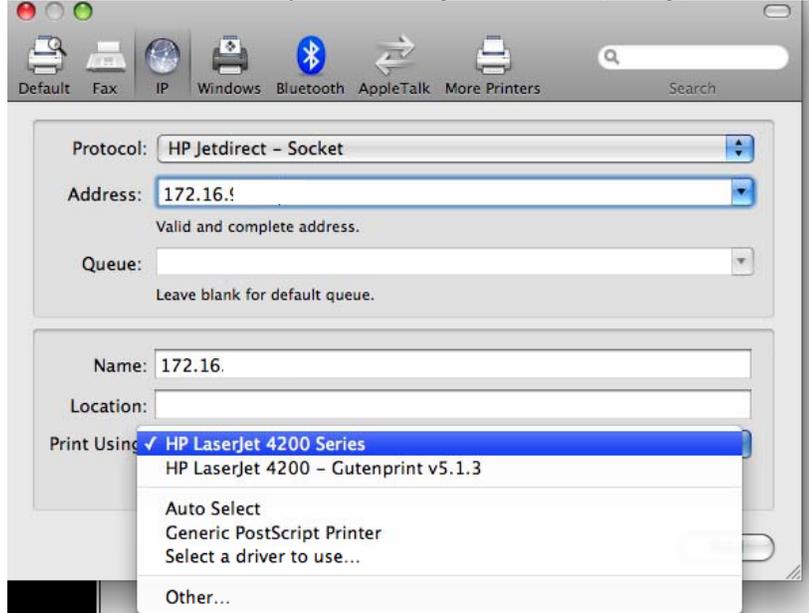
4. Click **IP**. Enter the printer's **IP address** into the Address box. Protocol can be left on **Line Printer Daemon – LPD**. If there are issues with printing, try using **HP Jetdirect – Socket**.

Name and Location may be changed to your preference.

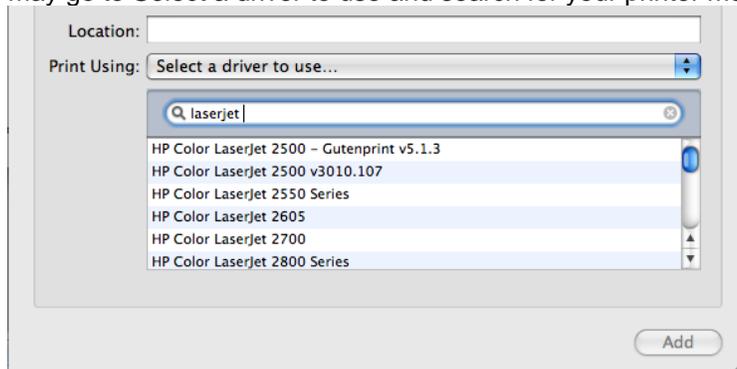
Print Using will automatically be set to your printer if your OS version has the drivers. Otherwise, Generic PostScript Printer will be selected, which works for most, if not all, printers.

Click **Add**.

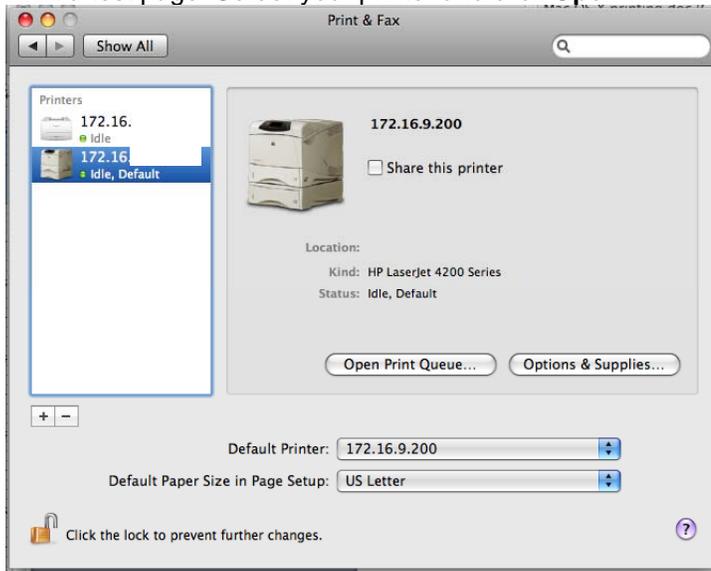
*Note: Generic PostScript Printer may not show all, if any, features of your printer.



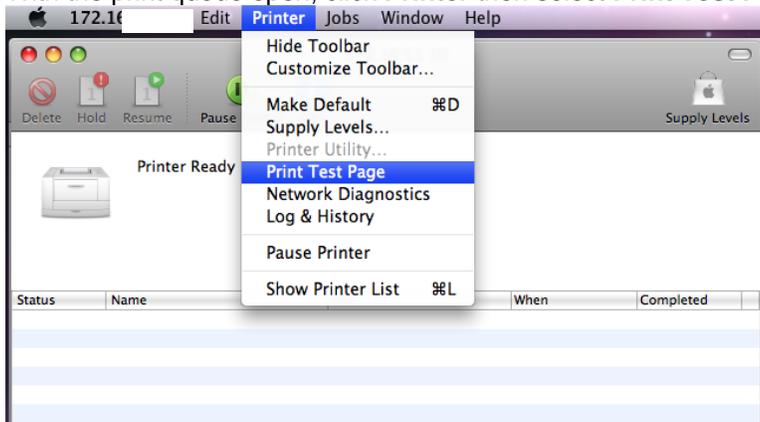
*Note: In some cases, the Mac OS may not be able to detect your printer model. You may go to **Select a driver to use** and search for your printer model.



5. Print a test page. **Select** your printer and click **Open Print Queue**.



6. With the print queue open, click **Printer** then select **Print Test Page**.



Q: Want to see or use all printer features?

A: You will need to install the printer PPD from the manufacturer website. After installing the PPD, your printer will appear when you choose to select a driver.

Q: I installed the PPD after adding the printer, do I need to re-add the printer?

A: No, you can go to Options & Supplies and go to the drivers tab.